

REGISTERED COMPANY NUMBER: 06004537 (England and Wales)
REGISTERED CHARITY NUMBER: 1139865

**Report of the Trustees and
Audited Financial Statements for the Year Ended 31 March 2016
for
DOUBLE IMPACT SERVICES**

Keith Willis Associates Ltd (Statutory Auditor)
Gothic House
Barker Gate
Nottingham
Nottinghamshire
NG1 1JU

DOUBLE IMPACT SERVICES
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FOR THE YEAR ENDED 31 MARCH 2016

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DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06004537 (England and Wales)

Registered Charity number

1139865

Registered office

24 Friar Lane
Nottingham
NG1 6DQ

Trustees

Mr D Barton

Mr D A Newmarch

Mr I S Unell

Mr R W Wakefield

Mr A P Pearson

Mrs K Glover

Mrs S M Scott

Mr S Little

- appointed 29.9.15

Ms A R Nicholls

- appointed 29.3.16

- resigned 6.9.16

Company Secretary

Mr G Miller

Auditors

Keith Willis Associates Ltd (Statutory Auditor)

Gothic House

Barker Gate

Nottingham

Nottinghamshire

NG1 1JU

Bankers

National Westminster Bank Plc

Nottingham City Branch

8 South Parade

Nottingham

NG1 2JS

COMMENCEMENT OF ACTIVITIES

Double Impact Services was established in 1998 as a not-for-profit organisation and was awarded registered charity status on 17 January 2011.

STRUCTURE, GOVERNANCE AND MANAGEMENT**Governing document**

The organisation is a limited company, limited by guarantee, as defined by the Companies Act 2006 and was incorporated on 21/11/2006. The company was established under a Memorandum which established the objects and powers of the charitable company and it is governed under its Articles Of Association, which were last amended on 9th February 2012. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

The company may by ordinary resolution appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee and may also determine the rotation in which any additional trustees are to retire.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

The induction and training of trustees is viewed as an ongoing process and relevant training opportunities are brought to the attention of the board as required.

When new trustee/directors are recruited the Company helps them adjust to their new role quickly and easily so that they become integrated and productive as soon as possible.

A personal induction plan is drawn up for each new trustee depending on their existing knowledge of the organisation and their differing roles. Where appropriate short training sessions are organised to meet the needs of more than one trustee where identified. All trustees receive the following:

- An introduction to the business, services, staffing structure, colleagues and aims.
- The Trustee Handbook and Trustee Contract.
- A tour of the premises and the services.
- The Charity Commission's Guide 'The Essential Trustee'.

Organisational structure

The Board of Directors comprises the Chairperson, the Treasurer and not less than three other Directors. There is no maximum number of members of Directors. Directors retire by rotation at the AGM according to their length in service after which they may be reappointed. The directors of the company are also charity trustees for the purposes of charity law.

All directors give their time voluntarily. They receive no remuneration or benefits from the charity for their duties as board members, as set out in note 7 to the accounts. Any remuneration of trustees for additional commercial services provided to the company are set out in note 13 to the accounts.

Double Impact recognises that an effective board of trustees is essential if the organisation is to be effective in achieving its objects and operates a policy to support this. The Board has a good mix of voluntary/charitable sector skills, however, it also recognises the need to respond to changes in the wider funding landscape. To this end the company conducted a trustee skills audit and have been actively seeking to recruit new trustees to enhance the skills pool and ensure a more diverse mix of representation; at the time of writing a new Chair and a new shared Vice-Chair position have been appointed. Service user representation is given at a local level and cascaded upwards to the Board.

The board of trustees meet regularly to administer the company's activities. The day to day running of the company is the responsibility of the CEO, Mr Graham Miller, who reports to the board on a regular basis.

The Head Office function is situated at 22-24 Friar Lane, Nottingham. NG1 6DQ.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The Charity works within a wider system of drug, alcohol and other health & social care providers and its services are its performance managed at a local strategic level by commissioners and funding bodies including the Nottingham City Crime and Drug Partnership and the Nottinghamshire County Substance Misuse Commissioning Team. Due to our current funding arrangements, much of the work of the charity is guided by local and national drugs policy; in Dec 2013, the coalition government released its updated national drug strategy and the Public Health Outcomes Framework, which emphasise the role of recovery leading to employment and reintegration into society and the role of mutual aid networks. Double Impact welcomed these strategic documents as we have always defined ourselves as a service dedicated to recovery. We continue to proactively target the opportunities that are arising as a result of this. An updated drug strategy is anticipated in 2017.

A new legal structure was set up on 19 December 2013, Double Impact Synergy CIC, a Community Interest Company limited by guarantee, to incorporate our two new social enterprises, Café Sobar and Recovery Recruitment. This action was taken to minimise any potential financial risks to the Charity.

Café Sobar

Café Sobar is an alcohol-free bar, restaurant and venue. Café Sobar opened its doors to the general public in January 2014. Over the past 12 months the organisation has been developing the business model and the social objectives of the enterprise; this has resulted in a training programme for people in recovery to work as volunteers within the business and has created more recovery-focused events and opportunities for people still in treatment services and in the wider recovery community to benefit from what the venue has to offer. Our aim over the next few months is to continue to develop the turnover and profitability of the enterprise to achieve financial sustainability. Related party transactions are reflected in note 13.

The Academy Model

Over the past 12 months we have further developed an Academy model of service delivery which has been commissioned as part of various systems. The model provides a progression pathway for service users (known as students) based around accredited training, education and employment focused opportunities. To support this the charity has achieved Recognised Centre status with Certa (formerly the Open College Network).

The Academy Building

In February 2016 we officially opened our new building, purchased with the support of a Public Health England capital grant (and the support of Notts County Council) as a hub for recovery in the north of the county. The building was refurbished to a high standard and equipped with a digital inclusion suite. It is staffed through the contract with Nottinghamshire County Council and the new Recovery Recruitment project (funded by the Big Lottery Fund).

Risk management

The trustees have reviewed the risks to which the charity is exposed and have ensured that appropriate controls or procedures have been established to provide reasonable assurance against fraud and error.

The major risks to the Charity which have been identified by the trustees are detailed in a Risk Analysis & Management Strategy as part of our current Business Plan which is reviewed at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. The Business Plan and Fundraising Strategy have been developed to support diversification of funding thereby improving the long term financial stability of the organisation. Robust procedures are in place to manage the day to day health and safety of all service users, staff and visitors. The continuing implementation of the Drugs and Alcohol National Occupational Standards, individual staff accreditation with the Federation of Drug and Alcohol Professionals and adherence to the QuAds standard (Quality Assurance for Drug and Alcohol Services) ensures a consistent quality of service delivery. In addition the quality of the charity's services is accredited through the ISO 9001 awards scheme.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal objective of the company is to relieve sickness and promote and protect the health and recovery of those with alcohol and drug misuse problems, by the provision of information, advice and support in order to alleviate their needs.

In 2015-16 our focus continued to be the promotion and protection of the health and recovery of those with drug and alcohol problems in Nottingham City and Nottinghamshire.

Our objectives for the year were:

1. To effectively deliver the contract for city services as part of the Recovery In Nottingham partnership.
2. To effectively deliver our contract under the new Nottinghamshire Substance Misuse Services.
3. To develop the charity's new building in Mansfield (The Academy Nottinghamshire) and its associated projects.
4. To continue to develop the social enterprise hub (Synergy CIC) aimed at creating social inclusion and employment opportunities for our beneficiaries and secure its sustainability.
5. To extend our geographical footprint into other areas within the East Midlands region.
6. To maintain and improve the high standards of service which we already offer.
7. To develop new, more innovative services to better promote recovery & reintegration.
8. To develop partnerships with other agencies to ensure a seamless and consistent service for the benefit of service users.
9. To structure existing, and allocate new, resources to support the sustainability of the charity for the benefit of those we aim to help.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

OBJECTIVES AND ACTIVITIES

Significant activities

In order to achieve these overarching aims, over the years we have developed a comprehensive programme of 1-1 support and group activities which:

- Connect people with their values, each other and their local communities
- Provide structured interventions to build skills and confidence
- Reduce relapse into substance misuse and promote choices including abstinence
- Remove barriers to education, vocational training, employment and housing
- Support social and financial inclusion
- Promote improvements in health and well being
- Reduce relapse into criminal activity
- Provide an environment offering peer support and mutual respect
- Involve service users in all aspects of our delivery

Recovery and community integration is achieved by providing opportunities for personal development, healthy choices, education, vocational training, employment and access to housing.

The experienced and multi-disciplined team of staff utilise a wide range of skills to deliver the diverse services that are provided to effectively meet the complex needs of its service users.

In 2012-13 the organisation secured its future through retaining its Nottingham city services contract to deliver aftercare services and recovery coordination across the treatment system as part of the Recovery in Nottingham contract (RiN). This resulted in an increase in the workforce from 28 to 42 staff (currently 45). This was a major achievement which brought with it the challenge of implementing new services in new premises from Jan 2013 in the city. At the time of writing, this contract has undergone a process of re-tendering and Double Impact continues to be a delivery partner in the new Nottingham Recovery Network partnership (the new contract commenced in July 2016).

A competitive tendering process which took place in the Spring of 2014 resulted in us retaining a reduced but significant stake in the delivery of services in Nottinghamshire county; this commenced delivery in October 2014 and is performing well above target. In addition, a new Big Lottery-funded project called Recovery Recruitment Notts commenced in February 2016 to complement this provision. Our intention is to utilise this foothold to develop and attract further opportunities to expand our delivery through other funds, and develop the Mansfield premises into a community asset.

The Homelessness Prevention Service, which provides tenancy support services to people with drug and/or alcohol issues commenced activity on 1st July 2013 and continues to go perform well; it is likely to go to tender in 2017.

The charity retained the ISO 9001 quality standard in April 2016 for a further 12 months.

ACHIEVEMENT AND PERFORMANCE

Against the backdrop of limited resources and insecurities over funding, the charity has a deficit for the period of £121,558 (2015 - £123,579) with an income of £1,307,091 (2015 - £1,462,561). Through successfully securing our public sector contract for services in Nottingham city our income from this contract was £967,521 (2015 - £1,040,094) which currently represents 74% (2015 - 71%) of our total income.

FINANCIAL REVIEW

Reserves policy

The Board has examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible assets held by the charity should be between 40-50% of current expenditure. In the event of reserves dipping below the target Double Impact will aim to restore the reserves to at least 33% of expenditure over the next four years. This could be achieved by increased fund raising, increasing earned income or reducing expenditure. If reserves exceed 50% of expenditure Double Impact will consider the likely expenditure over the next two years and aim for reserves to be less than 50% of turnover by the end of two years.

Double Impact needs reserves to meet contractual liabilities should the organisation have to close, to meet unexpected costs such as break down of essential office machinery and staff cover, to replace equipment as it wears out, to ensure that the organisation can continue to provide a stable and quality service to those who need them through avoiding redundancies caused by financial crisis, to provide working capital when funding is paid in arrears and enable the organisation to bid for other funding with payment made in arrears, and to meet legal conditions relating to restricted reserves (this applies to much of Double Impact's funding).

Reserves were £857,892 at 31/3/16 being 60% of expenditure during the year.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

FINANCIAL REVIEW

Principal funding sources

The board confirms that on a fund by fund basis the charity's assets are available and adequate to fulfil the obligations of the charity. The board regards all activities as fulfilling the main objective of the charity, therefore the disclosure in the accounts is only shown as unrestricted funds. Depending upon the source of the funds, the company specifies and allocates funds to the designated projects which form part of the overall objective.

During 2015-2016 the charity's core funding comprised grants and sponsorship from local authorities under service level agreements.

The principal funding sources in 2015-2016 were public sector contracts from:

- Nottingham City Crime & Drugs Partnership
- Nottinghamshire County Council

The charity received payment of a capital grant from Public Health England, of £365,770 to fund purchase and refurbishment of the new premises in Mansfield.

In addition the charity received further instalments of the Big Lottery Fund 'Reaching Communities' grant for Café Sobar and Recovery Recruitment in Nottingham and the start of payments from the new Big Lottery-funded project.

Total funds included £967,521 from Nottingham City CDP (2015 - £1,040,094), £109,114 from Nottinghamshire County Council (2015 - £141,433). £99,187 was received from The Big Lottery Fund (2015 - £145,208).

FUTURE DEVELOPMENTS

The charity will focus on the following objectives over the next 12 months:

1 Staying at the forefront of recovery interventions - We will continue to develop appropriate interventions to meet the changing needs of the substance using population; we will ensure that we deliver Recovery from the beginning of individuals' journeys, to the end, both widening the door to Recovery for more people and empowering them to exit the system through a choice of reintegration pathways. We will continue to foster the growth of mutual aid networks & champion abstinence as an achievable goal for the many.

2 Sustainability & growth - We will explore and develop new opportunities for income diversification, balancing the need for growth with our ability to deliver our mission effectively. We will target key opportunities in the region and build positive relationships with commissioners. We will continue to build a suitable 'portfolio of partners', equipping us to compete more effectively for selected regional public sector contracts, whilst promoting and retaining what is unique about Double Impact.

3 Cafe Sobar: Delivering social impact and developing our profile - Our social enterprise, Café Sobar, an alcohol-free café and venue, provides a platform through which we can engage with the community, partners and other sectors. We will work to maximise these opportunities to ensure that it achieves financial sustainability whilst continuing to provide social inclusion and employment opportunities for people in recovery, and contributing to Double Impact's overall sustainability.

4 Ensuring Continuous Improvement - We will monitor and review the ongoing effectiveness of the organisation's operational processes, our governance, staffing structures and communications, and continue to improve the quality of all our services, using service user involvement as a key mechanism for this. We will maintain our accreditation with relevant awarding and regulatory bodies.

PUBLIC BENEFIT

The trustees have had due regard to guidance published by the Charities Commission on public benefit.

A key approach we take in generating public benefit is through empowering our service users to become peer mentors/volunteers on a formal and informal basis; they then strengthen their own recoveries through helping others who are not as far on in their recovery journeys. This approach creates a 'double outcome' for our service interventions.

Double Impact commissioned an impact report which resulted in an independently validated Social Return On Investment Value (SROI) ratio of £4.02 for every £1 invested.

In summary, this report evidences that Double Impact enables service users who engage in their activities to:

- " Improve and sustain their ability to maintain abstinence from problematical substance misuse
- " Avoid involvement in acquisitive substance misuse related crime and related anti-social behaviours
- " Increase self confidence
- " Improve relationships with peers, partners, parents and children
- " Develop ability to pursue job-related training and employment and gain qualifications

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Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

- " Participate in recovery communities
- " Achieve improved physical and mental health

See the full report at <http://www.doubleimpact.org.uk/who-we-are/our-results/>

The impact of our work goes far beyond those we help directly and includes reducing the distress suffered by families and friends of problematic substance misusers through to reducing the burden upon local health, social care and criminal justice services; the crucial role that the charity plays in promoting sustained recovery from addiction greatly reduces the combined costs to the individual and society of an individual relapsing and being 'recycled' through the system again.

Over the years we have designed and improved upon a holistic package of support that can be tailored to an individual's unique circumstances and needs:

Our Services in Nottingham City, delivered from 1st January 2013 as part of the Recovery In Nottingham (RiN) partnership:

- Recovery Coordination and Peer Mentoring - ensuring service users move throughout the treatment system from entry point to 'aftercare' and beyond
- Recovery & Reintegration Services including:
 - Open Access Services - providing a welcoming space for socialising, peer support and individual IT work
 - One to One key working - each 'project member' is assigned a key worker who meets with them regularly to guide and support individual's progress
 - Groups & Structured Activities - a comprehensive range of accredited groups and activities to promote recovery and reintegration, including Relapse Prevention, Personal Development, Women's, Men's and Family groups, IT skills, Arts, Drugs & Alcohol Awareness and Preparation for Employment
- Volunteering & Mentoring project - providing volunteering opportunities and a peer mentoring service for drug and alcohol services in the city
- Holistic Health Team - delivering a range of complementary therapies to reduce stress and improve health & well-being
- Access to mutual aid groups and SMART UK recovery

Our Homeless Prevention Service in Nottingham city consists of:

- Tenancy support (including 1-1 and home visits) for individuals experiencing difficulties with substance use to help them sustain their tenancies and develop their lifeskills.
- The service also links clients into dedicated drug and alcohol services where appropriate.

Our Services in Nottinghamshire County:

Peer Mentoring Training followed by peer to peer support and peer delivered groups across the whole system
Service User Involvement function across the whole system.

DOUBLE IMPACT SERVICES

Report of the Trustees FOR THE YEAR ENDED 31 MARCH 2016

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Double Impact Services for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Keith Willis Associates Ltd (Statutory Auditor), will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 9 December 2016 and signed on its behalf by:



Mr R W Wakefield - Trustee

**Report of the Independent Auditors to the Members of
Double Impact Services**

We have audited the financial statements of Double Impact Services for the year ended 31 March 2016 on pages eleven to eighteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page eight, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors, including APB Ethical Standard - Provisions Available for Small Entities (Revised), in the circumstances set out in note 14 to the financial statements

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

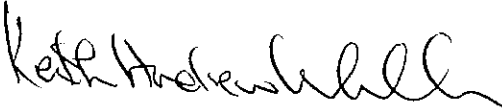
In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

Report of the Independent Auditors to the Members of
DOUBLE IMPACT SERVICES

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Keith Andrew Willis (Senior Statutory Auditor)
for and on behalf of Keith Willis Associates Ltd (Statutory Auditor)
Gothic House
Barker Gate
Nottingham
Nottinghamshire
NG1 1JU

9 December 2016

DOUBLE IMPACT SERVICES

Statement of Financial Activities
FOR THE YEAR ENDED 31 MARCH 2016

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	1,154,886	152,205	1,307,091	1,462,561
RESOURCES EXPENDED					
Charitable activities					
Advice & information	3	1,212,985	211,704	1,424,689	1,582,200
Governance costs	5	3,960	-	3,960	3,940
Total resources expended		1,216,945	211,704	1,428,649	1,586,140
NET INCOMING/(OUTGOING) RESOURCES		(62,059)	(59,499)	(121,558)	(123,579)
RECONCILIATION OF FUNDS					
Total funds brought forward		839,130	140,320	979,450	1,103,029
TOTAL FUNDS CARRIED FORWARD		777,071	80,821	857,892	979,450

The notes form part of these financial statements

DOUBLE IMPACT SERVICES

Balance Sheet
AT 31 MARCH 2016

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
FIXED ASSETS					
Tangible assets	9	227,574	392,770	620,344	300,202
CURRENT ASSETS					
Debtors	10	280,234	-	280,234	256,293
Prepayments and accrued income		32,794	-	32,794	30,443
Cash at bank		298,865	60,820	359,685	450,203
		<u>611,893</u>	<u>60,820</u>	<u>672,713</u>	<u>736,939</u>
CREDITORS					
Amounts falling due within one year	11	(62,395)	(372,770)	(435,165)	(57,691)
NET CURRENT ASSETS/(LIABILITIES)		<u>549,498</u>	<u>(311,950)</u>	<u>237,548</u>	<u>679,248</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>777,072</u>	<u>80,820</u>	<u>857,892</u>	<u>979,450</u>
NET ASSETS		<u>777,072</u>	<u>80,820</u>	<u>857,892</u>	<u>979,450</u>
FUNDS	12				
Unrestricted funds				777,072	839,130
Restricted funds				80,820	140,320
TOTAL FUNDS				<u>857,892</u>	<u>979,450</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 9 December 2016 and were signed on its behalf by:



Mr R W Wakefield -Trustee

DOUBLE IMPACT SERVICES

Notes to the Financial Statements FOR THE YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

Incoming resources represent grants, sponsorship, donations and gifts which provide the core funding for the company. This includes grants from local authorities and Primary Care Trusts under service level agreements.

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure includes VAT, which cannot be recovered, and is reported as part of the expenditure to which it relates.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DOUBLE IMPACT SERVICES

**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 MARCH 2016**

2. VOLUNTARY INCOME

	2016	2015
	£	£
Gifts	-	-
Donations	11,598	6,997
Grants	1,295,493	1,455,564
	<u>1,307,091</u>	<u>1,462,561</u>

Grants received, included in the above, are as follows:

	2016	2015
	£	£
Clean Slate	46,499	-
Notts CC - Substance Misuse Commissioning Team	109,114	141,433
The Cornerhouse and the Star Trust - Schools Project	-	600
Nottingham City Council - ILSS	67,572	68,955
Big Lottery Fund - Synergy Project	66,377	145,208
CRI Notts Integrated Recovery Services	-	59,274
Engaging with Impact	5,600	-
Big Lottery Fund - County Recruitment	32,810	-
Nottingham City Crime & Drugs Partnership	967,521	1,040,094
	<u>1,295,493</u>	<u>1,455,564</u>

3. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 4)	Totals
	£	£
Advice & information	1,424,689	1,424,689
	<u>1,424,689</u>	<u>1,424,689</u>

4. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2016	2015
	£	£
Staff costs	1,129,462	1,286,270
Rent and services	30,550	33,019
Insurance	9,311	9,391
Telephone	11,382	9,302
PR, promotions and publicity	10,866	28,022
Sundries	9,034	7,940
Motor and travel	18,189	26,319
Computer expenses	22,590	9,882
Therapies	12,999	11,373
Consultation	24,738	24,373
Membership fees	2,139	3,811
Client programme/activities	38,028	26,581
CRB checks	1,163	1,701
Childcare	2,400	1,762
Professional fees	2,135	5,214
Bank charges	879	877
Depreciation	98,824	96,363
	<u>1,424,689</u>	<u>1,582,200</u>

All costs of the company are considered directly attributable to the deliverance of core services.

DOUBLE IMPACT SERVICES

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 MARCH 2016

5. GOVERNANCE COSTS

	2016	2015
	£	£
Auditors' remuneration	<u>3,960</u>	<u>3,940</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2016	2015
	£	£
Auditors' remuneration	3,960	3,940
Depreciation - owned assets	<u>98,825</u>	<u>96,363</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

8. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	1,013,391	1,161,848
Social security costs	81,541	87,412
Other pension costs	34,530	37,010
	<u>1,129,462</u>	<u>1,286,270</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Services director	1	1
Business development manager	1	1
Operations and service managers	4	3
Project workers	34	36
Administrators/receptionists	5	4
	<u>45</u>	<u>45</u>

No employees received emoluments in excess of £60,000.

No employee received emoluments of more than £60,000 in either year.

DOUBLE IMPACT SERVICES

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 MARCH 2016

9. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2015	-	443,572	165,461	609,033
Additions	383,608	3,509	31,850	418,967
At 31 March 2016	<u>383,608</u>	<u>447,081</u>	<u>197,311</u>	<u>1,028,000</u>
DEPRECIATION				
At 1 April 2015	-	159,828	149,003	308,831
Charge for year	-	75,369	23,456	98,825
At 31 March 2016	-	<u>235,197</u>	<u>172,459</u>	<u>407,656</u>
NET BOOK VALUE				
At 31 March 2016	<u>383,608</u>	<u>211,884</u>	<u>24,852</u>	<u>620,344</u>
At 31 March 2015	-	<u>283,744</u>	<u>16,458</u>	<u>300,202</u>

10. DEBTORS

	2016 £	2015 £
Amounts falling due within one year:		
Other debtors	<u>107,636</u>	<u>75,816</u>
Amounts falling due after more than one year:		
Amounts owed by participating interests	<u>172,598</u>	<u>180,477</u>
Aggregate amounts	<u>280,234</u>	<u>256,293</u>

Other debtors represents grant income and donations receivable.

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	28,660	23,393
Taxation and social security	22,209	23,288
Other creditors	384,296	11,010
	<u>435,165</u>	<u>57,691</u>

DOUBLE IMPACT SERVICES

Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 MARCH 2016

12. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
General fund	839,130	(62,058)	777,072
Restricted funds			
Big Lottery Fund - TEXT project	577	-	577
Schools Project	15,892	(15,892)	-
Synergy Project	123,851	(73,768)	50,083
Engaging with Impact Project	-	5,600	5,600
Clean Slate Project	-	22	22
Big Lottery Fund - County Recruitment	-	24,538	24,538
	<u>140,320</u>	<u>(59,500)</u>	<u>80,820</u>
TOTAL FUNDS	<u>979,450</u>	<u>(121,558)</u>	<u>857,892</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,154,886	(1,216,944)	(62,058)
Restricted funds			
Schools Project	917	(16,809)	(15,892)
Synergy Project	66,378	(140,146)	(73,768)
Engaging with Impact Project	5,600	-	5,600
Clean Slate Project	46,500	(46,478)	22
Big Lottery Fund - County Recruitment	32,810	(8,272)	24,538
	<u>152,205</u>	<u>(211,705)</u>	<u>(59,500)</u>
TOTAL FUNDS	<u>1,307,091</u>	<u>(1,428,649)</u>	<u>(121,558)</u>

DOUBLE IMPACT SERVICES

Notes to the Financial Statements - continued FOR THE YEAR ENDED 31 MARCH 2016

12. MOVEMENT IN FUNDS - continued

Big Lottery Fund - TEXT project represents a single grant in the year ended 31 March 2013. The grant is targeted specifically to service users who are receiving prescribed clinical treatment, to enable them to build foundations towards recovery.

Schools Project represents various funding through the charity from private sector business sponsorships. The funds are used to support education and training of school age pupils in drug and alcohol awareness.

Synergy Project is funded by the Big Lottery Fund for the development of two social enterprises:

- an alcohol free cafe bar (Sobar).
- a bespoke recruitment service (Recovery Recruitment).

Catalyst Project represents a single grant from the University of Nottingham. The funds were utilised to involve service users in the development of plans for a recovery carnival.

The Engaging with Impact project aims to scope current barriers to Polish and Eastern European communities being able to access drug and alcohol treatment.

The Clean Slate service provides support to individuals within the Criminal Justice System on a community order with a substance misuse issue.

Recovery Recruitment Notts (county) provides specialist employment and education support to people in the north of the county with a substance misuse issue.

13. RELATED PARTY DISCLOSURES

The trustee, Mr A P Pearson, is a director of New Ground Consultancy Limited. During the year that business provided professional consultancy services to the company for £7,110 (2015 - £3,600) and these are included in administrative expenses.

Double Impact Synergy CIC is considered a related party by virtue of common control. During the year Double Impact Services was repaid £7,879 (2015 paid - £79,421) for working capital purposes. The amount owed at the year end was £172,598 (2015 - £180,477) and is included in debtors: amounts owed by participating interests.

14. APB ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

15. ULTIMATE CONTROLLING PARTY

The company is ultimately controlled by the board of trustees.

DOUBLE IMPACT SERVICES

Detailed Statement of Financial Activities
FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
INCOMING RESOURCES		
Voluntary income		
Gifts	-	-
Donations	11,598	6,997
Grants	1,295,493	1,455,564
	<u>1,307,091</u>	<u>1,462,561</u>
Total incoming resources	1,307,091	1,462,561
RESOURCES EXPENDED		
Charitable activities		
Wages	1,013,391	1,161,848
Social security	81,541	87,412
Pensions	34,530	37,010
Rent and services	30,550	33,019
Insurance	9,311	9,391
Telephone	11,382	9,302
PR, promotions and publicity	10,866	28,022
Sundries	9,034	7,940
Motor and travel	18,189	26,319
Computer expenses	22,590	9,882
Therapies	12,999	11,373
Consultation	24,738	24,373
Membership fees	2,139	3,811
Client programme/activities	38,028	26,581
CRB checks	1,163	1,701
Childcare	2,400	1,762
Professional fees	2,135	5,214
Bank charges	879	877
Fixtures and fittings	75,368	75,221
Computer equipment	23,456	21,142
	<u>1,424,689</u>	<u>1,582,200</u>
Governance costs		
Auditors' remuneration	3,960	3,940
	<u>1,428,649</u>	<u>1,586,140</u>
Total resources expended	1,428,649	1,586,140
Net expenditure	<u>(121,558)</u>	<u>(123,579)</u>

This page does not form part of the statutory financial statements